

CONFIRMED MINUTES

BOARD HUI



At the **Board Hui** on **23 Jun 2021** these minutes were **confirmed as presented**.

Name:	Whakarewarewa School
Date:	Wednesday, 19 May 2021
Time:	5:00 pm to 6:45 pm
Location:	Whakarewarewa School, 63 Sala Street Whakarewarewa Rotorua
Board Members:	Michele Hawe (Chair), Arihi Harvey, Dallas Te Aonui, Hinei Taute, Lynette Walmsley, Ngarepo Eparaima, Hope Morrison
Attendees:	Pam Takiwa

1. Opening Meeting

1.1 Confirm Minutes

Board Hui 17 Mar 2021, the minutes were confirmed as presented.



Matters Arising from previous minutes

No matters arising

Decision Date: 19 May 2021

Mover: Hinei Taute

Seconder: Arihi Harvey

Outcome: Approved

1.2 Interests Register

2. Major Decisions and Discussions

2.1 Approve 2019 Annual Audit Report



2019 Audit Report

The board approved and accepted 2019 Audit Report

1. Note: Dallas' position recorded as Staff Rep

2. Audit report was late due to COVID-19 Pandemic

3. \$120k surplus attributed to roll increase, additional funding applied

Decision Date: 19 May 2021

Mover: Arihi Harvey

Seconder: Hinei Taute

Outcome: Approved

3. Actions from Previous Meetings

3.1 Action List

4. Board Annual Work Plan

4.1 Strategic Aim 1 Report

Due to larger roll from March Returns we are now designated a U4 school.

Teaching and Learning English Medium Program

- Individual Teachers sharing their learning and Teaching with the other staff. Affirmation on what is being received and delivered.
- Drives up performing for teachers and learning for students
- Desma ALIM teacher

Open plan Learning Space

How does this affect the learning of the students

- Mixed ability grouping is working well for the students.

4.2 Inclusion and Wellbeing - Staff Wellbeing Report

Current teacher staff:

Staffing

- FTTE 10
- Currently we have 9 teaching staff and 1 LSC position

Staff Wellbeing

- Boxer has been unwell since the end of week 10 term 1. After several surgeries is now in recovery. Away sick for a month.
- Lisa Hohepa was in class relief for the first 2 weeks.
- Pam has been unwell with flu for week 1 term 2 and is also supporting her husband with his illness
- Colin was away for week 1 term 2 supporting Makuini during her illness.

Appointments/Resignations

- LSC Appointment - Amy Garood start 14 June
- Tahnee Ormsby - resigned. She is having a baby
- Kayla Reedy resigned.
- Rexina Morgan replace Kayla Intervention learning programme and school wide waiata

4.3 Curriculum Report - English

4.4 Review and Update Current Budget

Hinei presented this year's budget for review and updating.

Income - Additional and further sources of income came from:

- Teacher Aide Pay Equity(TAPE) \$50,951K
- Bank Staffing of 2020 year - Underuse \$26,534K
- Government grants - CYFS \$2.2K
- Koha from SCION - \$500
- Uniform purchase increased \$11.5K this year. Still waiting on Polo shirts from Fiji who do the embroidery. Covid lockdown in Fiji, borders are closed and no products exported until lockdown is lifted. Expected delay another month
- A decrease in Moe grants from \$10k to \$4.8K

Expenditure

- Budget increase in Teaching resources \$7.8K
- Targeted math intervention - Alim \$2.3K
- Personnel budget
 - TA - MOE \$60,003(TAPE & Spl Educ)
 - TA - BOT \$31.5K
- Capital items budget - SIP project \$24,707 (replace 2xgas appliances \$9K)

A deficit (\$91.5K) at start of the year, after the adjustments applied a surplus of \$50k. Hinei to contact Edservices regarding the initial entitlement and adjustments indicated on Ops Grant Notice 1 April 2021 before sending the updated budget.

Budget review to be revisited in term 3.

5. Management Reports

5.1 CEO Report



CEO Report

The board accepted and approved Principal report

Decision Date: 19 May 2021
Mover: Arihi Harvey
Seconder: Dallas Te Aonui
Outcome: Approved

Hall Remediation & D Block Renovation Works

- Hui with Greg Ward and Sale Fiaola(property advisor) on Friday 21 May

LSC Space (Pod)

- Construction of POD is being built
- Geotech & Fire Report cost of \$3.4K
- All fittings have been chosen including decking
- Application to RLC for transportation consent will be lodged this week.
- Total build \$57K
- Delivery date 18 June 2021

Playground signage has been purchased and will be displayed around the play area advising the community that the school will not be responsible for any accidents that happen on school grounds out of school hours

Transport for students living in Emergency housing.

- Currently 140 students are using the service throughout Rotorua
- The funding for the transport ends in July 2021. Hinei has organised a hui with associated services to discuss ongoing funding for this service.

Two stand downs this week. One student returned today after a whanau hui and the second students whanau to meet with Hinei tomorrow at 1pm

Maraea Makiha has been chosen to play netball in the inaugural Tai Mitchell. She played this weekend and was chosen player of the day

Ahurei

- The school will front a team in the upcoming Ahurei which is in 3 weeks time

Tuhourangi Trust are providing resources for the students

5.2 March/April Finance Report



The board accepted and approved March & April financial report

The board accepted and approved March & April financial report

Decision Date:	19 May 2021
Mover:	Hinei Taute
Seconder:	Lynette Walmsley
Outcome:	Approved

Financial Position

- April Financial report received today
- C600 Board contribution towards SIP Project \$24,707K
- \$11K refund from MOE for the SIP project
- Everyeducaide invoices were received from 2020.

6. Other Business

6.1 Correspondence



Discretionary Leave - Desma Clarke

The Board approved Desma Clarke Discretionary Leave to travel overseas.

Decision Date:	19 May 2021
Mover:	Ngarepo Eparaima
Seconder:	Hinei Taute
Outcome:	Approved



Returning Officer Fee

The board approved returning officers fee of \$98.

Decision Date:	19 May 2021
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Mover: Ngarepo Eparaima
Seconder: Hinei Taute
Outcome: Approved



Request to use school photos

Letter tabled from Arikikapakapa Rotorua Golf to use some school photos which would be part of a pictorial display at "The Green Keepers Cottage" where the original Whakarewarewa Native School was sited.

The board approved the request from Arikikapakapa Golf course.

Decision Date: 19 May 2021
Mover: Michele Hawe
Outcome: Approved

7. Close Meeting

7.1 Close the meeting

Next meeting: Board Hui - 23 Jun 2021, 5:00 pm

Approved decisions made between meetings



Weathertightness Funding

Frequency are seeking confirmation from the board to contribute towards the Weathertightness project of \$64,651.00 + GST.

6 Supported: Arihi Harvey , Lynette Walmsley , Janice Simeon , Ngarepo Eparaima , Hinei Taute , Michele Hawe

0 Opposed:

0 Abstained:

Not Approved, as not enough board members cast their votes

Decision Date: 19 Mar 2021
Outcome: Not Approved



Analysis of Variance

The board approve 2021 Analysis of Variance

5 Supported: Lynette Walmsley , Hinei Taute , Michele Hawe , Ngarepo Eparaima , Arihi Harvey

0 Opposed:

0 Abstained:

Not Approved, as not enough board members cast their votes

Decision Date: 22 Mar 2021
Outcome: Not Approved



Returning Officer

The Board duly appoints Pam Takiwa as Returning Officer for the School Board Staff Representative by-election.

7 Supported: Janice Simeon , Michele Hawe , Ngarepo Eparaima , Dallas Te Aonui , Lynette Walmsley , Hinei Taute , Arihi Harvey

0 Opposed:

0 Abstained:

Decision Date: 23 Mar 2021

Outcome: Approved



Install & Supply Gas Appliance in School House

A request to quote to supply and install gas appliance's in the Lounge and Dining areas was provided by Rawlinson Plumbing and PL Gas Appliance Ltd. PL Gas are the preferred supplier. Their price was reviewed and deemed to fair and within market expectation.

A resolution that the board approve the quote from PL Gas Appliance Ltd to supply and install gas appliances in the school house at a cost of \$8292.65 plus GST.

7 Supported: Michele Hawe , Hope Morrison , Hinei Taute , Ngarepo Eparaima

, Dallas Te Aonui - Ka pai, agree. ,

Lynette Walmsley - PL Gas Appliances- significant difference in price. ,

Arihi Harvey - PL Gas presented the best price

0 Opposed:

0 Abstained:

Decision Date: 11 May 2021

Outcome: Approved

Signature: _____

Date: _____